

FLAGG-ROCHELLE PUBLIC LIBRARY DISTRICT
Board of Trustees - Regular Session
September 18, 2025

Trustees Present: Teresa Haggstad, Lanning Nicoloff, Faten Abdallah, Sheri Klindera, Sue Sevedge, Darci Waltrip.

Absent: Jackie Dickow.

Also Present: Sarah K. Flanagan, Library Director; Juan Martinez, Assistant Library Director; Marilyn Janssen, Library Bookkeeper; Zach from Equalis Group (via Zoom); Larry from Equalis Group (separately via Zoom).

Call to Order: At 7:04pm, Mrs. Haggstad called for a motion to bring the Public Budget Hearing to order. Mrs. Sevedge so made the motion and Mrs. Abdallah seconded. Motion carried. Mrs. Haggstad then called for a motion to close The Public Budget Hearing. Mr. Nicoloff so made the motion and Mrs. Sevedge seconded. Motion carried. The Regular Meeting then came to order.

Zach from Equalis Group was on Zoom and after some technical difficulties, we were able to listen to him talk about how what Equalis Group was, how they are a purchasing group and have dealt with non-governmental contracts, and how they shorten the bidding process compared to the traditional method. Larry, a colleague of Zach's, handles the financial aspects of the contracts and he spoke about that aspect. When asked by Marilyn and others regarding whether Equalis was legal, as it had dealt with projects in Ohio and Texas, Zach referred us to two statutes in Illinois Procurement Law that were posted on their website, which he would send us a copy of as well as the link so that we could forward them to our lawyer for review. He also mentioned several public entities in Illinois that had used their services, namely Aurora Public Library, Rockford Public Library, and Gail Borden Public Library in Elgin. Sarah would also consult with Geoff Starr, City Building Inspector for his thoughts.

Minutes: Mrs. Haggstad requested a motion to approve the August 2025 Regular Meeting minutes. Ms. Waltrip so made the motion and Mrs. Klindera. Motion carried.

Finances: The August 2025 Vendors' Lists and bills were presented. Mrs. Sevedge made to motion to approve the Vendors' List and Mrs. Abdallah seconded. Motion carried. The Monthly Financial Report was presented, with Sikich having gone over it with Juan and Sarah.

The FY 2025-2026 Third Tax Distribution of \$45,322.86 was received and allocated to the various funds. Sarah also renewed our \$103,999 Certificate of Deposit for six months at 4.20% and a motion was called to implement it. Ms. Waltrip so made the motion and Mrs. Abdallah seconded. Motion carried.

Recognition of Visitors: Marilyn Janssen, Library Bookkeeper; Zach and Larry from Equalis Group via Zoom.

Old Business: For the roof, we received two quotes from Sterling Roofing. One moves the existing ballast stone for later reuse, removes the existing EPDM membrane, loose lay insulation coverboard over the existing insulation, and installs a black 60 mil EPDM, at a cost of \$57,550.00; the other would eliminate the stone altogether and instead have them adhere the new membrane at a cost of \$74,000. Both options offered a 20-year, 72 MPH manufacturer warranty and both could be done in two separate fiscal years for budgeting purposes.

New Business: The Ordinance No. 25-1 Budget and Appropriation Ordinance was discussed next. A roll call vote was held to adopt it; all voted "Yea". Treasurer Sue Sevedge will sign this, along with The Estimate of Revenues Anticipated To Be Received by the Flagg-Rochelle Public Library District for FY July 1, 2025 to June 30, 2026 document and The Director and Treasurer's Bond.

A Tax Distribution payment of \$8,101.64 was received. Our Grant Fund will be getting a \$19,000+ check next month as that has come in. Laura Babula from Sikich had viewed and approved the reports ahead of the meeting.

Librarian's Report: The IPLAR report was submitted. The DAR had its Constitution Week Proclamation signed by the Mayor of Rochelle at the City Council meeting; the group will start having its meetings at the library. They are also running a 249th USA Birthday contest where two winners will each receive a \$50 prize for filling out a patriotic word search. Fall Fest will be on Saturday, October 11th from 2-4pm; DAR will also assist as it is their National Day of Service. A hay bale will be delivered here for us to decorate. Our Homeschool classes have begun with Dawn Hill. Green Thumbs have cleaned out the raised beds and had a great summer. \$600 was made at the Book Sale; unsold books were given to The Mabley Center. Fall Programming has begun, with Dungeons & Dragons, K-Pop Demon Hunters, Taylor Swift Fan Club, Pokémon Club, and others. The Library will be at the Cypress House on Saturday, September 27th. Sarah will attend an America 250th Birthday meeting to plan for the July 4, 2026 City event. Staff meeting was held last night.

Adjournment: A motion was made by Ms. Waltrip and seconded by Mrs. Klindera to adjourn the meeting at 8:08 pm.

Juan Martinez

Recording Secretary

Approved: 10/16/2025