

**FLAGG-ROCHELLE PUBLIC LIBRARY DISTRICT**  
**Board of Trustees - Regular Session**  
July 17, 2025

**Trustees Present:** Teresa Haggstad, Jackie Dickow, Lanning Nicoloff, Faten Abdallah, Sue Sevedge, Darci Waltrip.

**Absent:** Sheri Klindera.

**Also Present:** Sarah K. Flanagan, Library Director; Juan Martinez, Assistant Library Director.

**Call to Order:** At 7:08pm, Mrs. Haggstad called the Regular Meeting to order.

**Minutes:** Mrs. Haggstad requested a motion to approve the Personnel Committee Meeting minutes, copies of which were made available for viewing and will subsequently be destroyed. Mrs. Dickow so made the motion and Mrs. Sevedge seconded. Motion carried. Mrs. Haggstad then requested a motion to approve the June 2025 Regular Meeting minutes. Mrs. Dickow so made the motion and Ms. Waltrip seconded. Motion carried.

**Finances:** The June 2025 Vendors' Lists was presented, with the ILA bill having not arrived and the NCPERS bill arriving just today. Johnson Controls' total bill was \$4,165.80. Mr. Nicoloff made to motion to approve the minutes and Mrs. Dickow seconded. Motion carried.

A Tax Distribution payment of \$383,901.12 was received via our First State Bank account on June 30th and those funds will be distributed amongst our various bank accounts. Our monthly financial report for June lists our expenditures, with the Board also receiving both the 4th Quarter and End of Fiscal Year reports. Laura Babula from Sikich had viewed and approved the reports ahead of the meeting.

**Unfinished Business:** The roof has been leaking, especially after recent heavy rains. Sterling Roofing was called in and they have investigated; it would cost \$5,000 to fix the wall section affected but will cost significantly more should the roof need to be replaced. Jobs over \$25,000 must go out for bids. We are also in contact with the Fire Marshall in regards to the boiler to avoid the \$500/day fine, as it will take a while to get parts to repair it. We are still waiting to hear from Helm in regards to the air handler replacement projections; they have been in to measure and inspect the work sites.

**Recognition of Visitors:** None.

**New Business:** The Working Budget for 2025-2026 was presented, with \$275,000 allocated for maintenance and repair and the Insurance Fund's portion at \$80,000. The Grant Fund cash on hand is down to \$946.85; once we receive the roughly \$19,000 in new funding, we will need to spend that by next fiscal year. Fund balances and future expenses were also discussed.

The Public Budget hearing date and time was set for August 18, 2025 at 7 PM, notice of which will be submitted to the Rochelle News-Leader no later than August 4th. A motion to accept this date and time was made by Mr. Nicoloff and seconded by Mrs. Abdallah. Motion carried.

Johnson Controls' sprinkler system contract is up for renewal. For another three years, it would cost \$1,719 the first year and \$5,635.05 in total. The Board would need to vote to approve the renewal. Mr. Nicoloff so made the motion and Mrs. Abdallah seconded. Motion carried.

Library Holiday Hours were discussed next. As the library staff usually has a work day in-between the days open and closed during Christmas break, it was decided that the hours would be as follows: Library closed from December 24th-28th, open December 29th-30th, closed December 31st – January 1st, staff work day on January 2nd, and open again on January 3rd.

**Librarian's Report:** The library was in the July 4th parade, throwing out patriotic ducks and bracelets. Our end of summer party will be on Friday, August 1 with the Foam Blaster. Book Bucks have been a popular feature for Summer Reading. Delegates meeting will happen on July 30th, which Sarah will attend. Theater Camp was a great success with a high 100 people turnout. We had five acts for our hometown talent show. Lincoln Highway Heritage Festival will be from August 15th-17th and we will be in the parade on that Sunday. Pokémon, Art & Chill, Story Time, Coloring Club, and Book Clubs are all doing well. Our second outdoor movie event, featuring Sonic 3, was unfortunately rained out; it was not rescheduled. Our staff meeting will be held on August 20th.

**Adjournment:** A motion was made by Ms. Waltrip and seconded by Mrs. Sevedge to adjourn the meeting at 7:56 pm.

Juan Martinez

Recording Secretary

Approved: 8/21/2025